

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mr. John A. Larkin, President
Mrs. Lynn T. Sakmann, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mrs. Michelle M. Davis
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCready
Mr. Gregory L. Portner

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent

Ex Officio Member

Mr. David H. Robbins, Acting Superintendent

SCHOOL BOARD MEETING Tuesday, May 26, 2009 – 7:00 P.M. **Community Board Room**

OPENING

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Announcement of Recording by the Public
- IV. Roll Call by Secretary
- V. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- June 8, 2009 – Personnel/Policy Committee – 5:00 p.m.
- June 8, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- June 22, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- June 22, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PRESENTATION

- Recognition of Boys' Tennis Champions – J. Motze

PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION

**May 26, 2009 Board Meeting
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MINUTES & CORRESPONDENCE

- I. Approve Board Meeting Minutes –
• April 27, 2009 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the board meeting minutes as noted.

COMMITTEE REPORTS AND PROPOSED ACTION ITEMS

Finance/Facilities

- I. Approve Financial Reports – April 2009 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund and Capital Reserve Fund, including revised Capital Reserve check register for March 2009.
- III. Approve Budget Transfers in the amount of \$283,506.
- IV. Approve submission of 2008 Delinquent Per Capita tax in the amount of \$7,909 to Statewide Tax Recovery.

Background Information: April 30 was the deadline for per capita payments under the penalty period. A complete list of the filing can be obtained from the Director of Business Affairs.

- V. Approve appointment of Lawrence Fitzgerald as School Board Treasurer for the term July 1, 2009 to June 30, 2010 with no wage payments.
- VI. Appoint Joint Purchase bids as follows:

Medical Supplies:

Wm MacGill & Co.	\$ 444.28
School Health Corp.	94.86
Moore Medical	401.52
Collins Surgical	<u>318.14</u>
	\$2,004.04

Copy Paper:

Lindenmeyr Munroe	<u>\$2,463.75</u>
	\$2,463.75

Janitorial Supplies:

Calico Industries, Inc.	\$ 110.88
Clean Image, Inc.	1,330.88
Eagle Maintenance Supply	620.42
M J Earl, Inc.	223.75
Philip Roseneau Co., Inc.	1,082.30
Pyramid School Products	750.69
Weaver's Hardware Co.	<u>83.50</u>
	\$4,202.42

Custodial Supplies:

Hillyard	\$ 8,491.90
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Art Supplies:

Art Store Inc	\$ 298.44
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Clean Image, Inc	301.80	Cascade School	221.25
Calico Industries	5,018.52	Dick Blick	108.68
M J Earl, Inc.	877.50	Kurtz Bros	1,565.23
Xpedx	43.09	Nat'l Art & School	1,622.76
Central Poly Corp.	1,908.00	Phillips Supply	233.35
Pyramid School Products	136.90	Pyramid School Prod	610.36
Eagle Maintenance Supply	2,778.00	Sax Arts & Crafts	1,988.93
Philip Roseneau Co., Inc.	<u>1,019.20</u>	Standard Stationery	<u>84.40</u>
	\$20,574.91		\$6,733.40

- VII. Approve Homestead/Farmstead Exclusion Resolution.
Background Information: PDE certified an amount of \$485,205.81 to be used for property tax reduction for 2009-10. We must also add the prior year carryover of \$15.39. A total amount of \$485,221.20 will be allocated to each approved homestead. The assessed value reduction that must appear on each tax notice as a homestead exclusion for each approved homestead is \$5,980.52. The real estate tax reduction amount applicable to each approved homestead is \$162.12. This is a decrease of \$2.59 from 2008-09.
- VIII. Approve Tuition Rates for 2008-09 - \$9,922.49 elementary, \$10,965.52 secondary.
Background information: The tuition charge(s) for the fiscal year ending June 30, 2008, are based on the school's annual financial report and child accounting attendance reports submitted by the chief school administrator of the school district for the preceding school year which ended June 30, 2007. This charge(s) has been calculated in accordance with the provisions of Section 2561 of the PA Public School Code of 1949, as amended.
- IX. Approve BCIU Agreement rates for 2009-10 programs and services – Alternative Education: \$74.75/hr, Emotional Support: \$160/hr. Attachments for Early Intervention and Special Education rate schedules were included in the Board packet for the May 11, 2009 Finance/Facilities Committee meeting.
- X. Approve request for new Student Activity account: WYO5 Live.
Background Information: This account would be used for the purchase of new studio equipment and supplies for the production of the annual senior video.
- XI. Approve Cisco Lease
Background Information: The District currently has a base-level wireless network in each building. Due to increased usage of laptops at WHEC and the JSHS, it necessary to upgrade this network to utilize equipment purchased through the CFF grant and the District's Budget. The purchase and installation of this equipment will allow wireless access in all classrooms. The wireless access at West Reading is acceptable at this time and will be addressed as further plans for that building are available.
- XII. Adopt Final General Fund Budget for 2009-2010.

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The Proposed Final General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction.....	\$15,741,761
2000 Supporting Services.....	9,330,560
3000 Operation of Non-Instructional Services.....	998,437
4000 Facilities, Acquisition & Construction.....	-0-
5000 Financing Uses.....	4,074,809
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TOTAL GENERAL BUDGET EXPENSES.....	\$30,145,567

and that the Board re-enact the following local taxes for the 2009-2010 school year:

1. Real Estate Tax.....	27.108 Mills
2. Local Services Tax (to a maximum of).....	\$10.00
Wyomissing Borough.....	\$5.00
West Reading Borough.....	\$5.00
3. Earned Income Tax.....	1.0%
4. Business Privilege Tax (to a maximum of).....	1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679.....	\$5.00
6. Per Capita Tax, Act 511 (to a maximum of).....	\$10.00
Wyomissing Borough.....	\$5.00
West Reading Borough.....	\$5.00
7. Real Estate Transfer Tax (to a maximum of).....	1.0%
Wyomissing Borough.....	.5%
West Reading Borough.....	.5%

The Budget includes all stimulus money, staff positions and salaries, and requires a .6955 mill tax increase.

- XIII. Approve Food Service Budget for 2009-10. Attachment was included in the Board packet for the May 11, 2009 Finance/Facilities Committee meeting.
- XIV. Approve Apple computer lease.
Background Information: This lease is a continuation of a program that began in 2000.
- XV. Approve resolution authorizing James M. Lillis and Kozloff Stoudt to represent the Wyomissing Area School District and to intervene in the appeal filed by Penn St. LP with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 5-26-09-1. Copy included as part of Board packet.
- XVI. Approve resolution authorizing the settlement of the assessment appeal filed by Arrow International, Inc. and Teleflex Incorporated per Resolution No. 5-26-09-2. Copy included as part of Board packet.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Facilities items as noted.

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Curriculum/Technology – No agenda items.

Personnel/Policy

- I. Approve Administrative Transfer - **Dr. Marcia Moyer**, from Supervisor of Reading, K-12, to Elementary Teacher, effective July 1, 2009.
- II. Approve Professional Retirements:
 - a. **Kathleen Kampe**, Secondary Social Studies Teacher at the JSHS, effective June 10, 2009.
 - b. **Barbara Lofgren**, Elementary Teacher at WREC, effective June 30, 2009.
 - c. **Andrea Watkins**, Elementary Teacher at WREC, effective June 30, 2009.
- III. Approve Change in Effective Retirement Date - **Rita Tomashitis**, Elementary Teacher at WREC, effective June 10, 2009.
- IV. Approve CFF Technology Integration Coach for the 2009-10 school year, pending state funding.
- V. Approve Professional Staff Appointment Continuations:
 - a. **Keith Arnold**, Elementary Teacher at WREC, to CFF Technology Integration Coach, at an annual salary to be determined by the new contract, but based on M, Step 10, for the 2009-10 school year, pending state funding.
 - b. **Andrea Kupiszewski**, Long-Term Substitute Teacher at WREC, at an annual salary to be determined by the new contract, but based on B, Step 3, effective for the 2009-10 school year, pending state funding.
- VI. Approve Support Staff Resignations:
 - a. **Linda Long**, Part-time Teacher's Instructional Aide at WHEC, effective at the end of the 2008-09 school year.
 - b. **Scott Matz**, Apple/Web Systems Specialist, effective May 18, 2009.
- VII. Approve/Ratify FMLA Leaves:
 - a. **Nancylee Chaiko**, Elementary Teacher at WHEC, a family and medical leave of absence, effective April 22, 2009 until May 15, 2009.
 - b. **Michelle Kersikoski**, Elementary Teacher at WREC, a family and medical leave of absence and child rearing leave, effective on or about September 6, 2009, returning for the 2010-11 school year.
 - c. **Brenda Steele**, Director of Food Services, an intermittent family and medical leave of absence, effective April 20, 2009.
 - d. **Joseph Ayala**, Full-time Custodian at WREC, a family and medical leave of absence, effective May 12, 2009 for approximately six weeks.
- VIII. Approve proposed work for summer 2009 at the approved professional contract rate and support staff hourly rate. (List in included as part of the Board Packet.)

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- IX. Approve Summer Hours for Support Staff - **John Thomas**, In-School Suspension Monitor at the JSHS, to take ID Photos for new students and staff in preparation for the 2009-10 school year, at his approved hourly rate, for an amount not to exceed 18 hours.
- X. Approve Additional Hours for Support Staff to attend conferences in order to comply with PDE mandated requirements:
- a. **Bernadette Lis**, Autism 101 Academy August 18, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
 - b. **Molly Mantione**, Autism 101 Academy August 18, 2009, at her approved hourly rate, not to exceed a maximum of 6 hours.
 - c. **Mary Thacker**, Autism 101 Academy August 18, 2009, and Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 18 hours.
 - d. **Donna Bottiglieri**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - e. **Jessica Hole**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - f. **Jennifer Kohler**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - g. **Karen Koppenhaver**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - h. **Stacey Riegel**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - i. **Jennifer Wolfe**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
 - j. **Lauren Yelinek**, Behavior Academy August 12-13, 2009, at her approved hourly rate, not to exceed a maximum of 12 hours.
- XI. Approve Hours for Support Staff to attend CPR and First-Aid Training - On June 10, 2009, the following support staff members will attend CPR and first-aid training at the Reading Hospital for an amount not to exceed a maximum of 6 hours at their approved hourly rate:
- a. **Donna Bottiglieri**
 - b. **Marilyn Carlson**,
 - c. **Karen Conklin**
 - d. **Hilary Decker**
 - e. **Michelle Geist**
 - f. **Jessica Hole**
 - g. **Kim Latino**
 - h. **Dorothy Lefever**
 - i. **Molly Mantione**
 - j. **Kathy Schweitzer**
 - k. **Mary Thacker**

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- XII. Approve Supplemental Activity Advisor Resignations effective the end of the 2008-09 school year:
- a. **William Benamati**, Band Drill Instructor
 - b. **Jeffrey Bezler, Jr.** High Drama Director
 - c. **Susan Derr**, Drama Director
 - d. **Mariel Jordan**, Yearbook Co-Advisor
 - e. **Loretta Minear, Jr.** High Math Team co-Advisor
- XIII. Approve additions/deletions to substitute list
- XIV. Approve additions to the volunteer list
- XV. Approve adoption/second reading of the following revised policy:
108 Adoption of Textbooks
- XVI. Approve first reading of the following revised policies:
- 325 Dress and Grooming
 - 339 Uncompensated Leave
 - 405 Employment of Substitute Professional Employees
 - 409 Assignment and Transfer
 - 411 Furloughs
 - 425 Dress and Grooming
 - 439 Uncompensated Leave
 - 501 Creating a Position
 - 505 Employment of Substitute and Short-Term Employees
 - 525 Dress and Grooming
 - 539 Uncompensated Leave
 - 707 Use of School Facilities
 - 815 Acceptable Use of Technology Resources/Facilities and Internet by Staff, Students, and Community Members

BOARD MOTION

Move that the Board of School Directors approve the Personnel/Policy items as noted.

SUPERINTENDENT’S REPORT

ADMINISTRATIVE REPORTS

- I. Treasurer’s Report (Informational)

OLD BUSINESS

NEW BUSINESS

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PUBLIC COMMENT

- Recognition of Visitors

The Board welcomes comments on any school subject.

Speakers are requested to identify themselves by name and address.

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)